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L. R. Houston
W. L. Pitzinger

18 December 1951

MEMORANDUM FOR: Each Assistant Director

SUBJECT: Examination of Intelligence Publications

1. In order to provide more systematic handling of the initiation of new intelligence publications in the Agency, the Assistant Director for Intelligence Coordination has been assigned the responsibility for insuring that:

a. The publication of information contained in the issuance is within the functional cognizance of CIA and the originating Office.


b. The publication is properly coordinated and integrated with other intelligence publications issued by both CIA and other intelligence agencies.

c. The requirements of intelligence consumers are most efficiently and economically satisfied.

2. In discharging this responsibility the AD/IC will consult with both producers of the publication and end-users on the substantive aspects of the publication in question and with the Advisor for Management on functional and other administrative aspects. He will also insure that the interests of this Agency and other agencies' are reconciled.

3. In the event of disagreement the AD/IC will refer the problem, fully documented, to the DDCI for decision.

4. AD/IC will be responsible for conducting periodic review of existing intelligence publications with the parties concerned and report semi-annually to the DCI on the status of the Agency's intelligence publications.


Deputy Director of Central Intelligence

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